



**Columbia School District 206**

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Greg Price Superintendent  
Mindi Hammill Principal

**Safety Committee Meeting Minutes**

**Date:** May 27, 2021

**Time:** 1:07 p.m. – 1:38 p.m.

**Members Present:** Greg Price, Trish Moss, Bobbi Ward, Joe Graves

**Absent Members:** Adriane Piper, Carl Roberson, Ky Turner, and Peter Greene

**Review minutes of last meeting.**

**Approved?**  Yes  No

**Corrections and/or additions to the minutes:**

**1. Unfinished business from last meeting:**

- a. Review different types of drill and the procedure's.
- b. Mr. Price would like to have ALICE training at the beginning of next year with the staff. ALICE stands for alert, lock, inform, counter, and evaluation.
- c. Safety rails need to be installed on the front of the stage since the stage is being used with the gaming tables. Bobbi and Peter talked about making them out of metal so they can be removed. The game tables will be relocated to another location.
- d.

**2. List all safety hazards or health-related concerns reported since the last meeting:**

- Communicating with teachers that classroom seating charts are not to be changed.
- Spring recess/Fresh air break with nicer weather coming. Outside location will be encouraged with small groups formed within the co-horts.
- Water fountains need to be have updated water test done. There is one that needs a filter added.
- School nurse has created a head accident form. This form is double sided for medical professional to report on if parents have student seen after accident.
- Clear Risk has requested we have a Liability Release Form on file for 3<sup>rd</sup> party vehicles being worked on by students/teachers in our School vocational classes.

**3. Review all employee accidents reported since the last meeting:**

- None

**4. Review student accidents reported since the last meeting:**

- Normal

**5. Is our Accident (and occupational illness) Prevention Program working? What improvements would you suggest?**

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The current Accident Prevention Program is working.

**6. What other safety-related topics did you cover in this meeting?**

The School Board would like a quote on 11 cameras with 5-year license along with a TV screen for the office to monitor.

**Safety Drills:**

• **Previous Drill Outcome and Report:**

- April 27, 2021-Shelter in Place drill @ 10:30 a.m. Drill was announced at 10:30 a.m. classes Sheltered in Place within the rooms they were present in. Drill was completed at 10:34 a.m.
- April 27, 2021 at 11:13 a.m. a teacher reported a note was noticed that threatened a bomb will go off. At 11:20 911 was called and reported the threat. 911 advised the school to pull the fire alarm and evacuated the students home via buses. 11:36 the fire alarm was pulled and students were evacuated to the buses for an immediate transport home. A robo call was sent home to parents regarding the emergency release. Stevens County Sheriff's office was on scene at 12:30 p.m. The building was cleared at 1:25 p.m. by the Sheriff's office.

• **Next Drill Plan:**

- May 27, 2021 Soft lock down drill. Drill started at 11:00 a.m. and concluded at 11:03 a.m. Drill went well as per procedure.

**Date & time of next meeting:** September 2021 @

**Location of next meeting:** School Library

**Minutes prepared by:** Trish Moss

**Committee Chairperson:** Mindi Hammill/Greg Price

**Mail, fax or email this report to:**

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