



## Columbia School District 206

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William J. Wadlington, Ed.D.  
Superintendent/K-12 Principal

### Safety Committee Meeting Minutes

**Date:** 1/8/20

**Time:** 8:40-9:07

**Members Present:** Bill Wadlington, Trish Moss, Peter Greene, Roy Lamm

**Absent Members:** Adriane Piper

**Review minutes of last meeting.**

**Approved?**  Yes  No

#### **Corrections and/or additions to the minutes:**

##### **1. Unfinished business from last meeting:**

- a. Possible training for Roy on sensors and remote access. This would be conducted by USIP. There would be an annual cost of \$900.
- b. KanDo Electric will work on the AG shop. Concern about the current electrical box will be having available parts due to age. Work in progress.
- c. L.E.A.S.T information was given at K-12 staff meeting.
- d. Level 1 Threat Assessment Meeting on Dec. 9<sup>th</sup> in school library.

##### **2. List all safety hazards or health-related concerns reported since the last meeting:**

##### **3. Review all employee accidents reported since the last meeting:**

- a. Was the unsafe action or condition identified and corrected?
- b. A copy of the supervisor's report is to be reviewed by the Safety Committee.

**None reported**

##### **4. Review student accidents reported since the last meeting:**

- a. Was the unsafe action or condition identified and corrected?
- b. Recommendations  
All were deemed accidental-No reports filed

5. **Is our Accident (and occupational illness) Prevention Program working? What improvements would you suggest?**
  - a. Dr. Wadlington is always available for any decision regarding any safety issues.
  
6. **What other safety-related topics did you cover in this meeting?**
  - a. Dr. Wadlington discussed our insurance carrier Clear Risk.
  
  - b. During winter break one of the front door handles was broken. Once the malfunction was noticed it was repaired.
  
  - c. The east facing door in the breezeway is under repair.
  
  - d. Signage will be posted around school grounds stated Tobacco and Vaping free zone.
  
  - e. Signs will be posted as a reminder for careful walking on outside surfaces.
  
7. **Safety Drills:**
  - a. **Previous Drill Outcome and Report:**

12/19/19 @ 11:30 a.m. Remote Shelter in Place in new gym. Drill lasted 3 minutes and 37 seconds.
  
  - b. **Next Drill Plan:**
    - 1/14/20 @ 9:30 a.m. Shelter in Place.

**Date & time of next meeting:** February 12, 2020 8:45 a.m.

**Location of next meeting:** Library

**Minutes prepared by:** Trish Moss, Safety Committee Secretary

**Committee Chairperson:** Dr. William J. Wadlington

**Mail, fax or email this report to:**

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