



**Columbia School District 206**  
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**William J. Wadlington, Ed.D.**  
Superintendent/P-6 Principal

## **Safety Committee Meeting Minutes**

**Date:** 10/10/19

**Time:** 8:52-9:20

**Members Present:** Bill Wadlington, Trish Moss, Peter Greene, Roy Lamm,

**Absent Members:** Adriane Piper

**Review minutes of last meeting.**

**Approved?**  Yes  No

**Corrections and/or additions to the minutes:**

1. **Unfinished business from last meeting:**

2. **List all safety hazards or health-related concerns reported since the last meeting:**

Outside toy box was recurred to the wall on the elementary playground.

3. **Review all employee accidents reported since the last meeting:**

- a. Was the unsafe action or condition identified and corrected?
- b. A copy of the supervisor's report is to be reviewed by the Safety Committee.

None reported

4. **Review student accidents reported since the last meeting:**

- a. Was the unsafe action or condition identified and corrected?
- b. Recommendations:

All were deemed accidental

5. **Is our Accident (and occupational illness) Prevention Program working? What improvements would you suggest?**

Dr. Wadlington stated he is always available from any decision regarding any safety issues.

6. **What other safety-related topics did you cover in this meeting?**

- a. A new list of recommended activities or equipment will be published from USIP.
- b. Possible training for Roy in Nine Mile on sensors and remote access. This would be conducted by USIP. There would be an annual cost of \$900.
- c. School Personal need to check the reason for students to be checked out during the day.
- d. The lock on the HS boys locker room door has been changed to a thumb lock on the inside.
- e. Kitchen back door to receive a deadbolt.
- f. Watch your Step, Walk like a penguins sign will go up in the staff room.
- g. KanDo Elect will be coming out to safety related repairs in the shop and bus garage in the next week or so.
- h. Science room outlet was fixed.

7. **Safety Drills:**

- a. **Previous Drill Outcome and Report:** Lock Down @2:50, Evacuation to bus @2:53, release from bus to class to retrieve personal items.
- b. **Next Drill Plan:** Great American Shake Out Earthquake Drill 10/17/19 @ 10:17 A.M.

8. **Correction:** Dr. Wadlington and Trish Moss tried to find the May 2019 minutes unsuccessfully. With the change of the assistant secretary/safety committee to Trish Moss this is notification of those missing minutes.

**Date & time of next meeting:** November 13, 2019 8:45 a.m.

**Location of next meeting:** Library

**Minutes prepared by:** Trish Moss, Safety Committee Secretary

**Committee Chairperson:** Dr. William J. Wadlington

**Mail, fax or email this report to:**

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